



CITY OF NORTH OAKS

Regular City Council Meeting
Thursday, February 09, 2023
7 PM, Community Meeting Room, 100 Village Center Drive
MEETING AGENDA

Remote Access - Some or all City Council members may participate by telephone or other electronic means pursuant to Minn. Stat. §13D.021. Any person wishing to monitor the meeting electronically from a remote location may do so by calling the following Zoom meeting videoconference number: 1-312-626-6799, Webinar ID: 849 8695 1736 or by joining the meeting via the following link: <https://us02web.zoom.us/j/84986951736>. Individuals wishing to monitor the meeting remotely may do so in real time by watching the livestream of the meeting on North Oaks Channel 16 and on the City's website. Due to the existing COVID-19 Health Pandemic, no more than five (5) members of the public may be in Council Chambers (Community Room, 100 Village Center Drive, MN) during the meeting. Once room capacity is met, anyone wishing to attend the meeting above the five (5) members of the public who may be present in the room during the meeting will be required to monitor the meeting remotely.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Citizen Comments - Members of the public are invited to make comments to the Council during the public comments section. Up to four minutes shall be allowed for each speaker. No action will be taken by the Council on items raised during the public comment period unless the item appears as an agenda item for action.

5. Approval of Agenda

6. Consent Agenda - These are items that are considered routine and can be acted upon with one vote.

6a. Approval of City Financials

Checks: #014769 - 014791 EFT's: #000655E - 000665E

[Check registry detail Feb. 2023.pdf](#)

[Budget Summary Feb. 2023.pdf](#)

6b. Approval of Licenses:

Arborists: Andover Tree Care, LLC; Balsam Tree and Shrub Care; Birch Tree Care; Cameron Tree Services, Inc.; Central MN Tree Service; Clean Cut Outdoor Services; Northland Landscape & Construction; Raml Tree Service; Red Leaf Tree Care; Renstrom Tree Service; RJH Outdoors

Mechanical: Binder Heating & Air Conditioning; Blue Ox Heating & Air; CMS/Next tech Mechanical; G&H Heating & Air Conditioning; KB Service; Massmann Geothermal and Mechanical; Schwantes Heating & Air Conditioning LLC; The Fireplace Guys; Tradewinds HVAC & Fireplace LLC

6c. Approve Resolution 1475 granting a reasonable accommodation under the Americans with Disabilities Act to allow the installation of an elevator at 11 Creekside Lane
[2023-02-09 - 11 Creekside Lane North - CC packet.pdf](#)

6d. Approve Resolution 1476 terminating the existing local emergency declaration
[NO Resolution Terminating Declaration of Local Emergency 1.30.2023 \(003\).pdf](#)

6e. Approve proclamation of support recognizing the White Bear Area Chamber of Commerce in celebration of Its Centennial Anniversary, and publicly acknowledges the service that it has provided to its 12 communities over its past 100 years
[Chamber 100th Anniversary - 2023.pdf](#)

6f. Approval of City Council Meeting minutes from 1.12.2023, Closed Special City Council Session on 1.12.2023, and Special City Council Strategy session 1.28.2023
[01.12.2023 City Council Minutes.pdf](#)
[1.12.2023 CCsp Minutes.pdf](#)
[1.28.2023 CCsp Minutes.pdf](#)

7. Petitions, Requests & Communications - Deputy Matt Lassegard Report

7a. City Forester Annual Report - Mark Rehder
[Open Letter to the City of North Oaks 2022.pdf](#)

8. Unfinished Business

9. New Business

9a. Public Hearing - Consider amendment to City Code Chapter 51 Septic
[Ord Amd Cha 51 re SSTS 1.24.2023 \(002\).pdf](#)

9b. Public Hearing - Consider amendment to 2023 Fee Schedule City Code 142
[2023 Final Fee Schedule changes.xlsx](#)

9c. Discussion and possible action on Deer Management NRC/NEST

10. Council Member Reports

11. City Administrator Reports

12. City Attorney Reports

12a. Damien Lepoutre and The Lepoutre Family Revocable Trust V. City of North Oaks, venued in Ramsey County, Court File No. 62-CV-22-5473. Return to open session, discussion and possible action.

13. Miscellaneous

January 2023 City Forester Report
[January 2023 in Review.pdf](#)

14. Adjournment - *The next meeting of the City Council is Thursday, March 9, 2023 at 7:00 p.m.*

***Check Summary Register©**

Cks 1/13/2023 - 2/2/2023

Name	Check Date	Check Amt	
10100 Checking			
Paid Chk# 000655E PAYROLL	1/17/2023	\$10,503.27	Full time staff
Paid Chk# 000656E P E R A	1/17/2023	\$1,453.69	PP 1/19/23
Paid Chk# 000660E PAYROLL	1/20/2023	\$0.01	Rounding Adjustment
Paid Chk# 000661E ADP	1/24/2023	\$0.00	01/19/23 PR
Paid Chk# 000662E ADP	1/24/2023	\$120.39	01/05/23 PR
Paid Chk# 000663E ADP	1/24/2023	\$120.39	01/19/23 PR
Paid Chk# 000664E PAYROLL	1/30/2023	\$9,901.60	Full time staff
Paid Chk# 000665E P E R A	1/30/2023	\$1,370.40	PP 2/02/23
Paid Chk# 014769 City of Saint Paul	2/2/2023	\$7,650.08	Untreated Water Pumped 2022 LG
Paid Chk# 014770 City of Shoreview-Electric, 49	2/2/2023	\$672.62	Street Lights
Paid Chk# 014771 City of Shoreview-Water	2/2/2023	\$6,549.00	CLCA Water Service Study
Paid Chk# 014772 CIVICPLUS	2/2/2023	\$2,100.00	Annual Fee Renewal
Paid Chk# 014773 Dullum Construction Inc	2/2/2023	\$29,339.74	NOHOA Office Remodel
Paid Chk# 014774 Gopher State One-Call, Inc.	2/2/2023	\$71.60	Annual Operator Fee
Paid Chk# 014775 HR Green, Inc.	2/2/2023	\$23,957.89	City Wide Traffic Calming
Paid Chk# 014776 Kennedy & Graven, Chartered	2/2/2023	\$4,772.00	Charley Lake Condo
Paid Chk# 014777 Landform Professionals	2/2/2023	\$3,228.50	11 Creekside Varfance
Paid Chk# 014778 Leonard Carl Prof Services	2/2/2023	\$34,248.78	January Permit & Plan Review
Paid Chk# 014779 LeVander, Gillen & Miller, P.A	2/2/2023	\$460.00	Mayor & Council
Paid Chk# 014780 Madison National Life	2/2/2023	\$347.14	LTD & STD - March
Paid Chk# 014781 Marco, Inc.	2/2/2023	\$753.13	Copler Rental
Paid Chk# 014782 Metro Council Envir Srvc-Sewer	2/2/2023	\$6,352.01	Monthly Sewer March 2023
Paid Chk# 014783 Midwest Testing LLC	2/2/2023	\$250.00	Diepute Water Meter Test
Paid Chk# 014784 MN PEIP	2/2/2023	\$2,050.68	Coverage 2/01/23 - 2/28/23
Paid Chk# 014785 North Oaks Village Center LLC	2/2/2023	\$9,015.52	Rent - 2/2023
Paid Chk# 014786 North Suburban Communications	2/2/2023	\$5,941.48	2023 1st Qtr Contribution
Paid Chk# 014787 Nykanen Inspections	2/2/2023	\$2,069.24	Electrical Inspections - Janua
Paid Chk# 014788 Peterson-Waddle Recycling	2/2/2023	\$27,633.65	Monthly services
Paid Chk# 014789 Staples Business Credit	2/2/2023	\$53.98	Misc Office Supplies
Paid Chk# 014790 White Bear Township	2/2/2023	\$17,800.00	83 Spring Farm Road
Paid Chk# 014791 Xcel Energy	2/2/2023	\$1,101.97	28 Osprey Ct, 304097160
Total Checks		\$209,888.76	

 Mayor Krista Wolter

 Mark Azman

 Sara Shah

 John Shuman

 Thomas Watson

FILTER: None

NORTH OAKS

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Cks 1/13/2023 - 2/2/2023

Check Amt Invoice Comment

10100 Checking

Paid Chk#		Date	Category	Check Amt	Invoice	Comment
000655E		1/17/2023	PAYROLL			
E 101-41300-101	WAGES - FULL TIME		\$7,955.56	01192023	Full time staff	
E 101-41300-103	WAGES - PART TIME/TEMP		\$2,428.27	01192023	Part time Staff	
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$778.77	01192023	PERA (7.5%)	
E 101-41300-122	FICA CONTRIBUTIONS		\$794.37	01192023	FICA	
G 101-21701	FEDERAL TAXES PAYABLE		\$1,152.48	01192023	FWH	
G 101-21701	FEDERAL TAXES PAYABLE		(\$1,152.48)	01192023	FWH	
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		(\$1,453.70)	01192023	PERA	
G 101-21702	STATE TAXES PAYABLE		\$540.08	01192023	SWH	
G 101-21702	STATE TAXES PAYABLE		(\$540.08)	01192023	SWH	
Total PAYROLL			\$10,503.27			
000656E		1/17/2023	P E R A			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$1,453.69	1/19/23	PP 1/19/23	
Total P E R A			\$1,453.69			
000660E		1/20/2023	PAYROLL			
E 101-41300-430	MISC/WEBSITE/DOMAIN/OPG		\$0.01		Rounding Adjustment	
Total PAYROLL			\$0.01			
000661E		1/24/2023	ADP			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$120.39		01/19/23 PR	
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		(\$120.39)		01/19/23 PR	
Total ADP			\$0.00			
000662E		1/24/2023	ADP			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$120.39		01/05/23 PR	
Total ADP			\$120.39			
000663E		1/24/2023	ADP			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$120.39		01/19/23 PR	
Total ADP			\$120.39			
000664E		1/30/2023	PAYROLL			
E 101-41300-101	WAGES - FULL TIME		\$7,955.56	02022023	Full time staff	
E 101-41300-103	WAGES - PART TIME/TEMP		\$1,833.44	02022023	Part time Staff	
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$734.14	02022023	PERA (7.5%)	
E 101-41300-122	FICA CONTRIBUTIONS		\$748.88	02022023	FICA	
G 101-21701	FEDERAL TAXES PAYABLE		\$1,107.40	02022023	FWH	
G 101-21701	FEDERAL TAXES PAYABLE		(\$1,107.40)	02022023	FWH	
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		(\$1,370.40)	02022023	PERA	
G 101-21702	STATE TAXES PAYABLE		\$500.84	02022023	SWH	
G 101-21702	STATE TAXES PAYABLE		(\$500.84)	02022023	SWH	
Total PAYROLL			\$9,901.60			
000665E		1/30/2023	P E R A			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$1,370.40	2/2/23	PP 2/02/23	
Total P E R A			\$1,370.40			
014789		2/2/2023	CITY OF SAINT PAUL			
E 406-43000-381	ELECTRIC UTILITIES		\$7,650.08	WI1569	Untreated Water Pumped 2022 LGWA	

NORTH OAKS

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Cks 1/13/2023 - 2/2/2023

			Check Amt	Invoice	Comment
Total CITY OF SAINT PAUL			\$7,650.08		
Paid Chk#	014770	2/2/2023 City of Shoreview-Electric, 49			
E 101-43100-381	ELECTRIC UTILITIES		\$672.62	0000000894	Street Lights
Total City of Shoreview-Electric, 49			\$672.62		
Paid Chk#	014771	2/2/2023 City of Shoreview-Water			
G 801-22021	CHARLEY LAKE CONDO ASSOCIAT		\$6,549.00	0000000892	CLCA Water Service Study
Total City of Shoreview-Water			\$6,549.00		
Paid Chk#	014772	2/2/2023 CIVICPLUS			
E 101-41300-430	MISC/WEBSITE/DOMAIN/OPG		\$2,100.00	253093	Annual Fee Renewal
Total CIVICPLUS			\$2,100.00		
Paid Chk#	014773	2/2/2023 DULLUM CONSTRUCTION INC			
E 101-49550-335	AMERICAN RESCUE PLAN (AR		\$17,019.50		Remainder Office Remodel Project
E 101-49550-335	AMERICAN RESCUE PLAN (AR		\$12,320.24		NOHOA Office Remodel
Total DULLUM CONSTRUCTION INC			\$29,339.74		
Paid Chk#	014774	2/2/2023 Gopher State One-Call, Inc.			
E 101-42300-300	PROFESSIONAL SERVICES		\$50.00	3000640	Annual Operator Fee
E 101-42300-300	PROFESSIONAL SERVICES		\$21.80	3010640	Monthly Services - January 2023
Total Gopher State One-Call, Inc.			\$71.80		
Paid Chk#	014775	2/2/2023 HR GREEN, INC.			
E 101-41900-303	ENGINEERING SERVICES		\$500.00	159454	CC & PC Mtgs
E 101-41900-303	ENGINEERING SERVICES		\$1,000.00	159454	Monthly Services - December
G 801-22021	CHARLEY LAKE CONDO ASSOCIAT		\$12,205.25	159454	CLCA Feasibility Study
G 801-22018	EAST OAKS PUD ESCROW		\$1,163.38	159454	Gate Hill Development
G 801-22012	RED FOREST WAY II ESCROW		\$1,772.75	159454	Red Forest Way
E 801-49550-335	AMERICAN RESCUE PLAN (AR		\$2,473.75	159454	Water Loss Analysis
E 101-41900-303	ENGINEERING SERVICES		\$4,189.50	159454	Pleasant Lake Improvement
E 101-41900-303	ENGINEERING SERVICES		\$630.26	159454	City Wide Traffic Calming
E 101-41900-303	ENGINEERING SERVICES		\$23.00	159454	Safety/Speed Study for Rapp Farm
Total HR GREEN, INC.			\$23,957.89		
Paid Chk#	014776	2/2/2023 KENNEDY & GRAVEN, CHARTERED			
E 101-41600-304	LEGAL FEES - GENERAL		\$3,743.50	172523	General Legal Fees
G 801-22021	CHARLEY LAKE CONDO ASSOCIAT		\$253.50	172523	Charley Lake Condo
E 101-41600-304	LEGAL FEES - GENERAL		\$775.00	172523	11 Creekside Variance
Total KENNEDY & GRAVEN, CHARTERED			\$4,772.00		
Paid Chk#	014777	2/2/2023 LANDFORM PROFESSIONALS			
E 101-41910-300	PROFESSIONAL SERVICES		\$2,344.00	33960	11 Creekside Variance
E 101-41910-300	PROFESSIONAL SERVICES		\$740.00	33960	70 W Pleasant - CUP
E 101-41910-300	PROFESSIONAL SERVICES		\$144.50	33960	City Business
Total LANDFORM PROFESSIONALS			\$3,228.50		
Paid Chk#	014778	2/2/2023 LEONARD CARL PROF SERVICES			
E 101-42400-313	CONTRACT SERVICES		\$34,248.78	January 2023	January Permit & Plan Review
Total LEONARD CARL PROF SERVICES			\$34,248.78		
Paid Chk#	014779	2/2/2023 LEVANDER, GILLEN & MILLER, P.A			
E 101-41600-304	LEGAL FEES - GENERAL		\$400.00	January 2023	General City Business

NORTH OAKS

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Cks 1/13/2023 - 2/2/2023

			Check Amt	Invoice	Comment
E 101-41600-304	LEGAL FEES - GENERAL		\$60.00	January 2023	Mayor & Council
	Total LEVANDER, GILLEN & MILLER, P.A		\$480.00		
Paid Chk# 014780	2/2/2023	Madison National Life			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$173.57		LTD & STD - March
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$173.57		LTD & STD - February
	Total Madison National Life		\$347.14		
Paid Chk# 014781	2/2/2023	Marco, Inc.			
E 101-41300-210	OPERATING SUPPLIES		\$753.13		Copier Rental
	Total Marco, Inc.		\$753.13		
Paid Chk# 014782	2/2/2023	Metro Council Envir Srvc-Sewer			
E 602-49450-385	SEWER		\$6,352.01		Monthly Sewer March 2023
	Total Metro Council Envir Srvc-Sewer		\$6,352.01		
Paid Chk# 014783	2/2/2023	MIDWEST TESTING			
E 601-49400-330	SEWER & WATER MISC		\$250.00	5828	Dispute Water Meter Test
	Total MIDWEST TESTING		\$250.00		
Paid Chk# 014784	2/2/2023	MN PEIP			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$2,050.68		Coverage 2/01/23 - 2/28/23
	Total MN PEIP		\$2,050.68		
Paid Chk# 014785	2/2/2023	North Oaks Village Center LLC			
E 101-41300-410	RENTALS		\$5,092.00		Rent - 2/2023
E 101-41300-410	RENTALS		\$3,923.52		Operating Expense -2/2023
	Total North Oaks Village Center LLC		\$9,015.52		
Paid Chk# 014786	2/2/2023	North Suburban Communications			
E 101-41420-345	CABLE TV		\$5,941.48		2023 1st Qtr Contribution
	Total North Suburban Communications		\$5,941.48		
Paid Chk# 014787	2/2/2023	NYKANEN INSPECTIONS			
E 101-42400-313	CONTRACT SERVICES		\$2,069.24		Electrical Inspections - January
	Total NYKANEN INSPECTIONS		\$2,069.24		
Paid Chk# 014788	2/2/2023	Peterson-Waddle Recycling			
E 101-43200-384	RECYCLING		\$25,124.35		Monthly services
E 101-43200-384	RECYCLING		\$360.00		Cart Delivery & Repair
E 101-43200-384	RECYCLING		\$438.53		Fuel Charge
E 101-43200-384	RECYCLING		\$150.00		Storage Rent
E 101-43200-384	RECYCLING		\$1,570.77		COVID 19 Volume Surcharge (July)
	Total Peterson-Waddle Recycling		\$27,633.65		
Paid Chk# 014789	2/2/2023	STAPLES			
E 101-41300-210	OPERATING SUPPLIES		\$53.98		Misc Office Supplies
	Total STAPLES		\$53.98		
Paid Chk# 014790	2/2/2023	White Bear Township			
E 601-49400-383	WATER - WBT		\$4,450.00		83 Spring Farm Road
E 601-49400-383	WATER - WBT		\$4,450.00		85 Spring Farm Road
E 601-49400-383	WATER - WBT		\$4,450.00		32 Spring Farm Road
E 601-49400-383	WATER - WBT		\$4,450.00		1 Spring Farm Road

NORTH OAKS

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Cks 1/13/2023 - 2/2/2023

		Check Amt	Invoice	Comment
Total White Bear Township		\$17,800.00		
Paid Chk# 014791	2/2/2023			Xcel Energy
E 101-41300-381	ELECTRIC UTILITIES	\$152.31		City 303585928 & 302708070
E 101-43100-381	ELECTRIC UTILITIES	\$116.75		Signals 303740120 & 303839695
E 101-43100-381	ELECTRIC UTILITIES	\$67.20		Street Lighting
E 406-43000-381	ELECTRIC UTILITIES	\$129.94		8 Poplar Ln Aeration
E 406-43000-381	ELECTRIC UTILITIES	\$56.26		7 Willow Rd 51-0572815-6
E 601-49400-381	ELECTRIC UTILITIES	\$72.73		24 Maycomb, 304471197
E 602-49450-429	MISC/LIFTSTATIONS	\$56.90		Liftstation #3, 302368925
E 602-49450-429	MISC/LIFTSTATIONS	\$51.97		Liftstation #1, 302660004
E 602-49450-429	MISC/LIFTSTATIONS	\$69.98		Liftstation #5, 302894636
E 602-49450-429	MISC/LIFTSTATIONS	\$62.24		Liftstation #2, 302953888
E 602-49450-429	MISC/LIFTSTATIONS	\$72.43		Liftstation #9, 304097091
E 602-49450-429	MISC/LIFTSTATIONS	\$52.23		Liftstation #11, 304464164
E 602-49450-429	MISC/LIFTSTATIONS	\$110.52		Wilkinson Blvd, 304097283
E 602-49450-381	ELECTRIC UTILITIES	\$30.51		28 Osprey Ct, 304097160
Total Xcel Energy		\$1,101.97		
10100 Checking		\$209,888.76		

Fund Summary

10100 Checking	
101 GENERAL	\$152,653.33
406 LGWA	\$7,836.28
601 WATER	\$20,596.48
602 SEWER	\$6,858.79
801 ESCROWS	\$21,943.88
	\$209,888.76

Mayor Krista Wolter

Mark Azman

Sara Shah

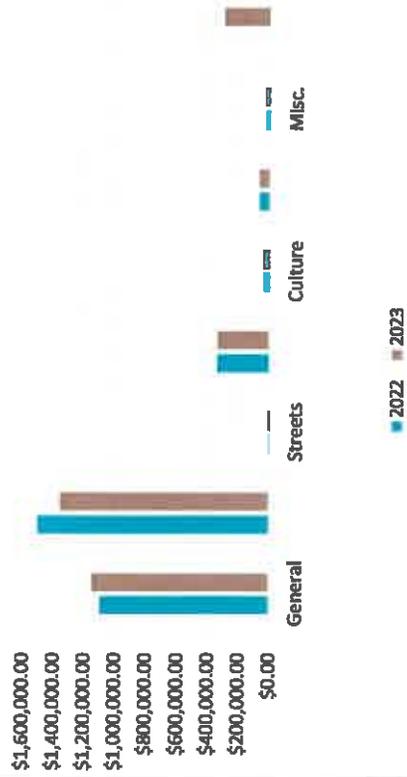
John Shuman

Thomas Watson

2023 Budgeted Expenditures

	2022	2023
General	\$1,096,672.00	\$1,148,640.00
Public Safety	\$1,508,000.00	\$1,358,000.00
Streets	\$8,500.00	\$8,500.00
Sanitation	\$342,000.00	\$338,000.00
Culture	\$39,000.00	\$40,600.00
Natural Resource	\$66,500.00	\$66,000.00
Misc.	\$28,000.00	\$29,002.00
Transfer out/addl public safety		\$300,000.00

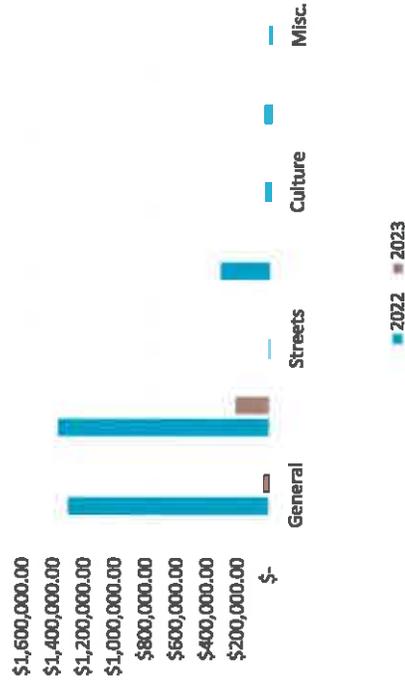
2022 vs 2023 Budgeted Expenditures



2023 YTD Expenditures

	2022	2023
General	\$ 1,307,639.08	\$38,102.21
Public Safety	\$ 1,375,841.29	\$219,065.48
Streets	\$ 10,353.00	\$0.00
Sanitation	\$ 324,361.25	\$0.00
Culture	\$ 37,829.92	\$0.00
Natural Resource	\$ 44,212.50	\$0.00
Misc.	\$ 21,967.75	\$639.84
Transfer out/addl public safety		\$0.00

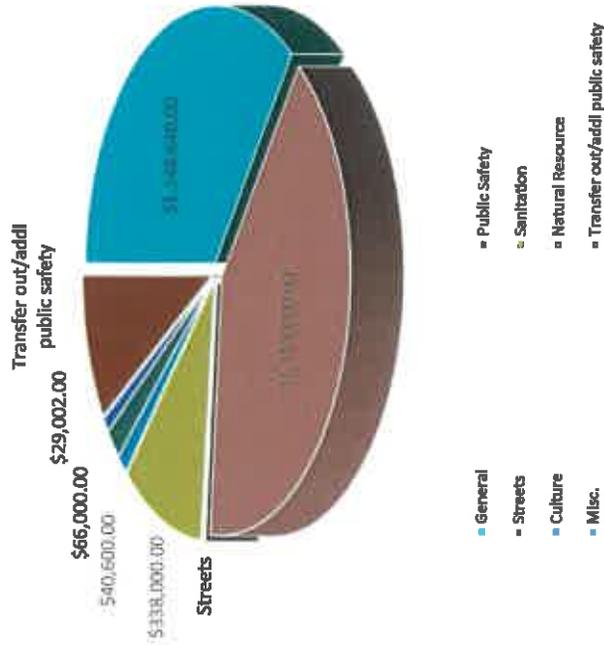
2022 vs 2023 YTD Expenditures



2023 Budgeted Expenditures

\$1,148,640.00	General
\$1,358,000.00	Public Safety
\$8,500.00	Streets
\$338,000.00	Sanitation
\$40,600.00	Culture
\$66,000.00	Natural Resource
\$29,002.00	Misc.
\$300,000.00	Transfer out/addl public safety

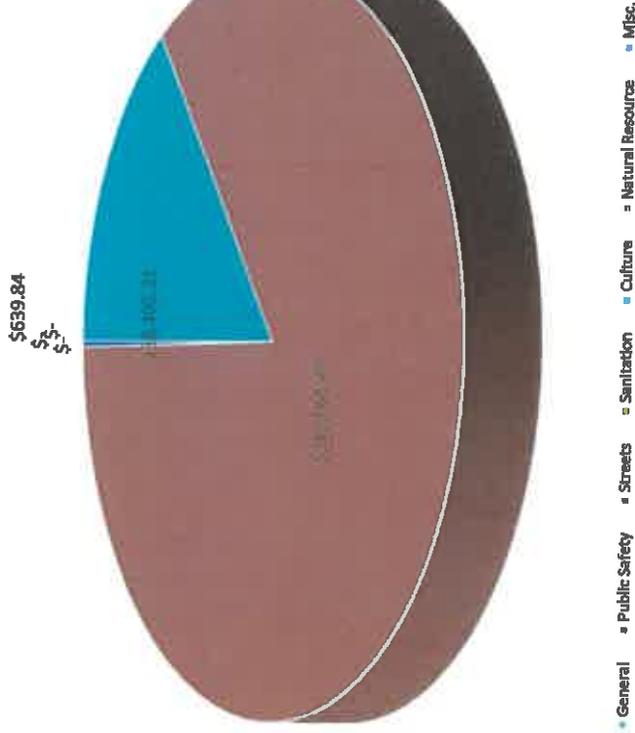
2023 Budgeted Expenditures



2023 YTD Expenditures

\$	38,102.21	General
\$	219,065.48	Public Safety
\$	-	Streets
\$	-	Sanitation
\$	-	Culture
\$	-	Natural Resource
\$	639.84	Misc.
\$		Transfer out/addl public safety

2023 Actual Expenditures



CITY OF NORTH OAKS APPROVED 2022 BUDGET

Updated 2/2/23

APPROVED 2023 EXPENDITURES

ActCode	DEPT Descr	OBJ Descr	2022 Budget	12/31/22	% of Budget	UnderLine	2023 Budget	2/2/2023	% of Budget
101-41100-103	LEGISLATIVE -	WAGES - PART TIME/TEMP	\$12,600.00	\$9,452.30	75.02%	CC/PC wages 675/mayor;	\$12,600.00		0.00%
101-41100-311	LEGISLATIVE -	CONFERENCES/SEMINARS	\$800.00	\$341.50	42.69%		\$800.00		0.00%
101-41100-313	LEGISLATIVE -	CONTRACT SERVICES	\$10,000.00	\$2,870.00		Timesavers	\$7,200.00		
101-41100-350	LEGISLATIVE -	PUBLISHING & ADVERTISING	\$2,200.00	\$1,281.01	58.23%	Legal/P.H	\$2,200.00	\$639.84	29.08%
101-41100-433	LEGISLATIVE -	DUES AND SUBSCRIPTIONS	\$15,000.00	\$17,475.24	116.50%	NWYFS/LMC/MCMA	\$18,802.00		0.00%
101-41300-101	CITY	WAGES - FULL TIME	\$199,983.00	\$196,476.00	98.25%		\$209,786.00	\$7,955.56	3.79%
101-41300-103	CITY	WAGES - PART TIME/TEMP	\$54,495.00	\$50,711.11	93.06%		\$60,772.00	\$2,428.27	4.00%
101-41300-122	CITY	FICA CONTRIBUTIONS	\$20,050.00	\$20,696.91	103.23%		\$21,005.00	\$794.37	3.78%
101-41300-127	CITY	DEFERRED COMP	\$0	\$0.00					
101-41300-131	CITY	HEALTH, DENTAL, LIFE, LTD INS	\$82,388.00	\$47,283.81	57.39%	Car/PERA/Health	\$53,000.00	\$4,748.62	8.96%
101-41300-131	CITY	CAR ALLOWANCE	\$4,000.00	\$4,333.29	108.33%	Car Allowance	\$4,000.00		0.00%
101-41300-210	CITY	OPERATING SUPPLIES	\$30,000.00	\$17,640.29	58.80%	Office/IT/Software	\$30,500.00	\$734.70	2.41%
101-41300-309	CITY	COMPUTER/INTERNET/GIS	\$60,000.00	\$41,487.82	69.15%	Granicus/Polco/Comcast	\$59,000.00	\$3,695.17	6.26%
101-41300-310	CITY	TRAINING	\$3,000.00	\$1,586.05	52.87%	League/MCMA/MAMA	\$3,000.00		0.00%
101-41300-321	CITY	TELEPHONE SERVICES		\$0.00	#DIV/0!				
101-41300-322	CITY	MAILBOXES	\$5,000.00	\$2,932.65		passthrough	\$5,000.00		
101-41300-350	CITY	PUBLISHING & ADVERTISING	\$552.00	\$414.00		CUP Filings	\$552.00		
101-41300-360	CITY	INSURANCE	\$20,000.00	\$19,304.00	96.52%		\$20,000.00		0.00%
101-41300-381	CITY	ELECTRIC UTILITIES	\$1,200.00	\$1,702.61	141.88%		\$1,200.00		0.00%
101-41300-410	CITY	RENTALS	\$108,000.00	\$83,913.84	77.70%	Office Rent	\$108,500.00	\$9,015.52	8.31%
101-41300-430	CITY	MISCELLANEOUS EXPENSE	\$15,000.00	\$7,568.28	50.46%	Website/Domain/OPG	\$7,600.00		0.00%
101-41300-435	CITY	BANK SERVICE CHARGE	\$0	\$0.00				\$0.00	
101-41400-300	ELECTIONS	PROFESSIONAL SERVICES	\$18,000.00	\$21,221.24	117.90%	Election Contracts	\$21,221.00	\$4,430.00	20.88%
101-41420-300	CABLE TV	PROFESSIONAL SERVICES	\$39,000.00	\$37,829.92	97.00%		\$40,600.00		0.00%
101-41500-301	FINANCE	AUDIT SERVICES	\$16,800.00	\$17,800.00	105.95%	AEM - 3 year contract	\$17,300.00	\$4,300.00	24.86%
101-41600-304	LEGAL	LEGAL FEES - GENERAL	\$40,000.00	\$34,920.00	87.30%	Kennedy & Graven	\$40,000.00		0.00%
101-41600-306	LEGAL	LEGAL - LAWSUIT		\$25,137.17					
101-41600-315	LEGAL	LEGAL FEES - PROSECUTION	\$13,104.00	\$11,280.00	86.08%	Kelly & Lemmons	\$13,104.00		0.00%
101-41900-300	ENGINEERING	PROFESSIONAL SERVICES		\$0.00	#DIV/0!	Wenck	\$0.00		
101-41900-303	ENGINEERING	ENGINEERING SERVICES	\$60,000.00	\$111,384.67	185.64%	HR Green	\$100,000.00		0.00%
101-41910-300	PLANNING	PROFESSIONAL SERVICES	\$12,000.00	\$25,243.10	210.36%	Bob Kirmis	\$40,000.00		0.00%
101-42100-313	POLICE	CONTRACT SERVICES	\$905,000.00	\$908,468.89	100.38%	Police Contract	\$922,000.00	\$1,857.48	0.20%
101-42200-313	FIRE	CONTRACT SERVICES	\$402,000.00	\$409,800.88	101.94%	LJFD	\$435,000.00	\$217,208.00	49.93%
101-42300-300	EMERGENCY	PROFESSIONAL SERVICES	\$1,000.00	\$1,043.50	104.35%	Gopher State	\$1,000.00		0.00%
101-42300-313	EMERGENCY	CONTRACT SERVICES		\$0.00				\$0	

APPROVED 2023 EXPENDITURES (CONTINUED)

101-42400-300	BUILDING	PROFESSIONAL SERVICES	\$500.00	\$177.00	35.40%	Other Inspections	\$500.00		0.00%
101-42400-313	BUILDING	CONTRACT SERVICES	\$300,000.00	\$448,423.12	149.47%		\$300,000.00		0.00%
101-42400-451	BUILDING	BUILDING PERMIT SURCHARGE	\$5,000.00	\$19,598.66	391.97%		\$5,000.00		0.00%
101-43100-381	STREETS	ELECTRIC UTILITIES	\$3,000.00	\$2,707.58	90.25%		\$3,000.00		0.00%
101-43100-408	STREETS	STREETS/SIDEWALK/CURB	\$5,500.00	\$7,645.42	139.01%	Mel's Service	\$5,500.00		0.00%
101-43200-384	RECYCLING	RECYCLING	\$330,000.00	\$318,528.30	96.52%		\$330,000.00		0.00%
101-43200-384	RECYCLING	RECYCLING (Clean Up Day)	\$12,000.00	\$5,832.95	48.61%	Clean Up/Recycle Day	\$8,000.00		0.00%
101-45100-470	RECREATION-	COMMUNITY FUNCTIONS		\$0.00	#DIV/0!				
101-46100-316	NATURAL	TREE PRESERVATION	\$45,000.00	\$40,931.60	90.96%	City Forester	\$45,000.00		0.00%
101-46100-317	NATURAL	DEER MANAGEMENT	\$15,000.00	\$238.00	1.59%	Depends on # of deer	\$15,000.00	\$0.00	0.00%
101-46100-318	NATURAL	NATURAL RESOURCES	\$6,500.00	\$3,042.90	46.81%	NRC	\$6,000.00		0.00%
101-46100-319	NATURAL	WEED MANAGEMENT	\$0	\$0.00		Lake Weed Management			
101-49450-313	SEWER	CONTRACT SERVICES	\$15,000.00	\$13,110.00	87.40%	Septic Inspector	\$15,000.00		0.00%
101-49550-335	AMERICAN	AMERICAN RESCUE PLAN (ARPA)		\$81,962.13					
101-49990-720	UNALLOCATED	TRANSFER OUT	\$200,000.00			Fire Capital	\$250,000.00		
101-49990-720	UNALLOCATED	TRANSFER OUT	\$50,000.00	\$0.00		Police Capital	\$50,000.00		
101-49990-720	UNALLOCATED	TRANSFER OUT	\$0.00	\$0.00		General Capital			
			\$3,138,672.00	\$3,073,797.74			\$3,288,742.00	\$257,807.53	

ActCode	DEPT Descr	OBJ Descr	2022 Budget	12/31/22	% of Budget	UnderLine	2023 Budget	2/2/2023	% of Budget
306-47000-601	DEBT SERVICE	BOND PRINCIPAL	\$60,000.00	\$60,000.00		LGWA Bond	\$60,000.00	\$60,000.00	
306-47000-611	DEBT SERVICE	BOND INTEREST	\$1,410.00	\$1,410.00			\$480.00	\$480.00	
306-47000-620	DEBT SERVICE	PAYING AGENT FEES	\$500.00	\$500.00					
400-41910-300	PLANNING	PROFESSIONAL SERVICES				Comp Plan			
400-41910-303	PLANNING	ENGINEERING SERVICES				Comp Plan			
400-43100-408	STREETS	STREETS/SIDEWALK/CURB							
400-46100-318	NATURAL	NATURAL RESOURCES							
401-42200-500	FIRE	CAPITAL OUTLAY	\$200,000.00	\$56,528.02		Fire Expenses	\$200,000.00		
402-49450-430	SEWER	MISCELLANEOUS EXPENSE	\$0.00	\$0.00					
403-47000-720	DEBT SERVICE	TRANSFER OUT	\$0.00	\$0.00					
403-49450-430	SEWER	MISCELLANEOUS EXPENSE	\$0.00	\$0.00					
404-42100-500	POLICE	CAPITAL OUTLAY	\$50,000.00			Police Expenses	\$50,000.00		
406-43000-381	PUBLIC WORKS	ELECTRIC UTILITIES	\$4,000.00	\$11,931.16				\$128.41	
WATER & SEWER									
601-41000-420	DEPRECIATION	DEPRECIATION	\$0.00	\$0.00					
601-49400-255	WATER	WATER METERS	\$0.00	\$0.00					
601-49400-313	WATER	CONTRACT		\$0.00					
601-49400-330	WATER	SEWER & WATER MISC	\$0.00	\$4,703.43					
601-49400-381	WATER	ELECTRIC UTILITIES	\$0.00	\$580.22				\$64.79	
601-49400-382	WATER	WATER - SHOREVIEW	\$0.00	\$172,479.97					
601-49400-383	WATER	WATER - WBT	\$0.00	\$204,700.00					
601-49550-335	ARPA	AMERICAN RESCUE PLAN		\$32,596.27					
602-41000-420	DEPRECIATION	DEPRECIATION	\$0.00	\$0.00					
602-49450-313	SEWER	CONTRACT							
602-49450-381	SEWER	ELECTRIC UTILITIES	\$0.00	\$265.65					
602-49450-385	SEWER	SEWER	\$0.00	\$64,683.83				\$6,352.01	
602-49450-400	SEWER	REPAIRS AND MAINTENANCE	\$0.00	\$28,415.40					
602-49450-429	SEWER	MISC/LIFTSTATIONS		\$28,084.08				\$10,648.23	
602-49450-430	SEWER	MISCELLANEOUS EXPENSE	\$0.00	\$0.00					
602-49450-455	SEWER	SAC FEES	\$0.00	\$211,572.90					
			\$3,454,582	\$3,073,797.74			\$3,288,742.00	\$257,807.53	

Updated 2/2/23

APPROVED 2023 REVENUES

ActCode	DEPT Descr	OBJ Descr	2022 Budget	12/31/22	% of Budget	UnderLine	2023 Budget	2/2/2023	% of Budget
101-31010	COUNCIL	GENERAL PROPERTY TAXES	\$1,974,877.00	\$2,053,939.13	104.00%		\$2,182,645.00		0.00%
101-31810	COUNCIL	CABLE T.V. FEES	\$65,000.00	\$91,144.52	140.22%		\$91,000.00		0.00%
101-32110	COUNCIL	ALCOHOLIC BEV LICENSE	\$5,650.00	\$5,650.00	100.00%		\$5,650.00		0.00%
101-32111	COUNCIL	TOBACCO LICENSE	\$600.00	\$600.00	100.00%		\$600.00		0.00%
101-32112	COUNCIL	MESSAGE THERAPY LICENSE	\$50.00	\$0.00	0.00%		-		0.00%
101-32160	COUNCIL	CONTRACTOR LICENSES	\$8,052.00	\$13,900.00	172.63%		\$9,000.00	\$2,110.00	23.44%
101-32210	COUNCIL	BUILDING PERMIT	\$145,000.00	\$640,734.68	441.89%		\$500,000.00	\$46,456.70	9.29%
101-32230	COUNCIL	HEAT/PLUMB PERMIT	\$22,000.00	\$83,058.62	377.54%		\$35,000.00	\$340.00	0.97%
101-32240	COUNCIL	ANIMAL LICENSE	\$1,500.00	\$825.00	55.00%		\$1,000.00	\$60.00	6.00%
101-32260	COUNCIL	STATE SURCHARGE	\$7,000.00	\$20,314.41	290.21%		\$10,000.00	\$1,889.17	18.89%
101-32261	COUNCIL	ISTS PERMIT	\$4,000.00	\$6,212.00	155.30%		\$6,750.00		0.00%
101-32262	COUNCIL	RENTAL LICENSE FEE	\$1,000.00	\$900.00	90.00%		\$1,000.00		0.00%
101-32263	COUNCIL	SHORELAND/FORESTRY PERMIT	\$500.00	\$0.00	0.00%		\$300.00		0.00%
101-32264	COUNCIL	ISTS PUMPING RECORDS	\$5,000.00	\$10,740.00	214.80%		\$5,000.00	\$780.00	15.60%
101-33429	COUNCIL	PERA RATE INCREASE AID	\$308.00	\$0.00	0.00%		\$0.00		
101-33440	COUNCIL	SCORE GRANT	\$12,000.00	\$15,458.00	128.82%		\$15,000.00		0.00%
101-33600	COUNCIL	OTHER GOVT GRANTS/AID	\$0.00	\$292,384.62		CARES FUNDING			
101-34103	COUNCIL	VARIANCE, PUD, PLAT FEES, CUP	\$6,850	\$10,050.00	146.72%		\$4,500.00		0.00%
101-34110	COUNCIL	ELECTION FILING FEE	\$0.00	\$0.00					
101-34120	COUNCIL	CERTIFICATE OF OCCUPANCY FEE	\$400	\$375.00	93.75%		\$300.00	\$100.00	33.33%
101-34403	COUNCIL	RECYCLING FEES	\$416.00	\$27,853.74			\$15,000.00		
101-35100	COUNCIL	FINES AND FORFEITS	\$2,500.00	\$5,238.56	209.54%		\$2,500.00		0.00%
101-35104	COUNCIL	LATE FEES/NSF FEES	\$500.00	\$475.00	95.00%		\$500.00		0.00%
101-36100	COUNCIL	SPECIAL ASSESSMENTS	\$330,000	\$320,264.16	97.05%	Recycling Assessment	\$324,280.00		0.00%
101-36101	COUNCIL	SPECIAL ASSESSMENTS - PMC	\$2,067	\$1,895.08	91.67%	Peace Methodist Church	\$2,067.00	\$344.56	16.67%
101-36200	COUNCIL	MISCELLANEOUS REVENUES	\$2,000.00	\$11,190.43	559.52%	Conduit Bond & Misc	\$5,000.00		0.00%
101-36210	COUNCIL	INTEREST EARNINGS	\$12,000	\$53,787.18	448.23%		\$6,000.00		0.00%
101-36220	COUNCIL	RENTS	\$61,800	\$39,903.93	64.57%	NOHOA Rent	\$50,150.00	\$10,578.10	21.09%
101-36222	COUNCIL	COMMUNITY FUNCTIONS	\$1,000	\$2,175.00	217.50%	Community Mtg Room	\$500.00	\$825.00	165.00%
101-36240	COUNCIL	REFUNDS AND REIMBURSEMENT	\$5,000	\$22,038.83	440.78%	LMC & Other Rebates	\$15,000.00	\$15,000.00	100.00%
101-39200	COUNCIL	TRANSFER IN	\$0				\$0.00	\$0.00	%
			\$2,677,070	\$3,731,108			\$3,288,742.00	\$78,483.53	

ActCode	DEPT Descr	OBJ Descr	2022 Budget	12/31/22	% of Budget	UnderLine	2023 Budget	2/2/2023	% of Budget
306-36100	COUNCIL	SPECIAL ASSESSMENTS		\$33,763.54	#DIV/0!	LGWA Bond Assessments			
306-36210	COUNCIL	INTEREST EARNINGS		\$0.00					
400-33418	COUNCIL	MNDOT STATE AID STREETS	\$0						
400-36210	COUNCIL	INTEREST EARNINGS		\$0.00		Special Project Interest			
400-36240	COUNCIL	REFUNDS AND REIMBURSEMENTS		\$0.00					
400-39200	COUNCIL	TRANSFER IN		\$0.00					
401-36210	COUNCIL	INTEREST EARNINGS							
401-36240	COUNCIL	REFUNDS AND REIMBURSEMENT	\$0.00	\$243.63					
401-39200	COUNCIL	TRANSFER IN							
402-36210	COUNCIL	INTEREST EARNINGS		\$0.00					
R 403-36210	403-36210	INTEREST EARNINGS	\$0.00	\$0.00					
R 403-37180	403-37180	MAINTENANCE/ESCROW FEE	\$0.00	\$0.00					
R 403-39200	403-39200	TRANSFER IN	\$0.00	\$0.00					
R 404-39200	R 404-39200	TRANSFER IN				Police	NEW FUND	NEW FUND	
406-36100	COUNCIL	SPECIAL ASSESSMENTS		\$8,910.12					
406-36200	COUNCIL	MISCELLANEOUS REVENUES	\$0			LGWA Maint Assessments			
406-36210	COUNCIL	INTEREST EARNINGS		\$0.00					

601-36200	WATER	MISCELLANEOUS REVENUES		\$25.00					
601-37100	WATER	WATER USAGE		\$120,121.00				\$35,308.52	
601-37150	WATER	WATER HOOK-UP - WBT		\$209,150.00				\$17,800.00	
601-37151	WATER	WATER HOOK-UP - CLP							
601-37155	WATER	WATER METER							
601-37180	WATER	MAINTENANCE/ESCROW FEE		\$11,868.34				\$2,554.25	
601-37500	WATER	CAPITAL CONTRIBUTION							
601-39200	WATER	TRANSFER IN							
602-36200	WATER	MISCELLANEOUS REVENUES							
602-37170	WATER	WBT WATER SYSTEM MAINTENANCE							
602-37180	WATER	MAINTENANCE/ESCROW FEE		\$17,318.78				\$4,358.97	
602-37200	SEWER	SEWER USAGE		\$65,981.66				\$17,031.96	
602-37250	SEWER	SEWER HOOK-UP		\$213,710.00				\$9,940.00	
602-37500	SEWER	CAPITAL CONTRIBUTION		\$0.00					
			\$2,677,070	\$4,412,200			\$3,288,742	\$165,477	

PLANNING REPORT

TO: North Oaks City Council

FROM: Kendra Lindahl and John Burbank, City Planners
Kevin Kress, City Administrator
Jim Thomson and Bridget McCauley Nason, City Attorneys
Tim Korby and John Morast, City Engineers

DATE: January 30, 2023

RE: 11 Creekside Lane North Building Addition

Date Application Submitted	October 11, 2022
Date Application Determined Complete:	November 16, 2022
Planning Commission Meeting Date:	N/A
60-day Review Date:	January 15, 2023
City Council Meeting Date:	February 9, 2023
120-day Review Date:	March 9, 2023

BACKGROUND

Shane and Jessica Slominski applied for a variance to Floor Area Ratio (FAR) maximum to allow for the construction of a 3-story elevator shaft with a 65 square foot footprint on property located at 11 Creekside Lane North.





Location Map 1

The applicant has stated that the addition of the elevator is needed to allow access throughout the house for their daughter with special needs.

Upon consultation with the City Attorney, it was determined that the Americans with Disabilities Act (ADA) would permit the City to grant the addition to provide “reasonable accommodations” administratively without a variance. However, in the interest of transparency, notice was sent to surrounding properties that would have received notice of the variance.

Attached for reference:

- Exhibit A: Site Survey
- Exhibit B: Applicant Narrative
- Exhibit C: 11 Creekside Lane Plans dated August 17, 2022 (Floor and elevation)
- Exhibit D: Revised FAR Sheet dated December 29, 2022
- Exhibit F: House Elevation Photos

Property Description

The size and location of the requested elevator shaft on the northeast corner of the home would have minimal impact on adjacent views.





The proposed elevator shaft is identified on the attached survey.

STAFF RECOMMENDATION

Staff recommends adoption of the resolution administratively approving the addition to allow construction of the elevator.

CITY COUNCIL ACTION

The City Council should move to approve the draft resolution approving the addition for the elevator shaft, based on the findings in the attached resolution.

cc: Roberta Colotti, NOHOA



p 651-792-7750
f 651-792-7751



northoaks@northoaksmn.gov
www.northoaksmn.gov



100 Village Center Drive, Suite 230
North Oaks, MN 55127

RESOLUTION No. 2023- ____

**CITY OF NORTH OAKS
RAMSEY COUNTY, MINNESOTA**

RESOLUTION GRANTING A REASONABLE ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT (“ADA”) TO ALLOW THE INSTALLATION OF AN ELEVATOR AT THE RESIDENCE LOCATED AT 11 CREEKSIDE

WHEREAS, the City has received an application to install an elevator at the single-family residence located at 11 Creekside;

WHEREAS, the purpose for the elevator is to provide mobility for a person with a disability under the ADA who lives at the residence;

WHEREAS, the installation of the elevator will increase the floor area of the residence by approximately 65 square feet;

WHEREAS, the increase in the floor area would normally require a variance from the floor area ratio (“FAR”) requirement in the City’s Zoning Code;

WHEREAS, the City Council finds that the 65 square foot increase in the floor area of the residence is not a significant increase and will not adversely impact neighboring properties;

WHEREAS, the City Council finds that a reasonable accommodation under the ADA should be granted in this situation;

WHEREAS, neighboring property owners have been provided with written notice that the City Council would be considering granting a reasonable accommodation under the ADA to allow the installation of the elevator at 11 Creekside without requiring a variance from the FAR regulations in the City’s Zoning Code and the City has received no objections from any neighboring property owner.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of North Oaks as follows:

1. An exception to the variance requirement in the City’s Zoning Code is an appropriate reasonable accommodation under the ADA to make in this situation and therefore the City Council grants an exception to the property owner from that requirement.
2. The appropriate City officials are authorized and directed to take all actions needed to allow the installation of the elevator at the residence located at 11 Creekside.

Adopted by the City Council of the City of North Oaks this 9th day of February 2023.

Ayes:

Nays:

By: _____
Krista Wolter
Its: Mayor

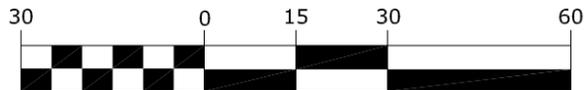
Attested:

By: _____
Kevin Kress
Its: City Administrator/City Clerk

CERTIFICATE OF SURVEY

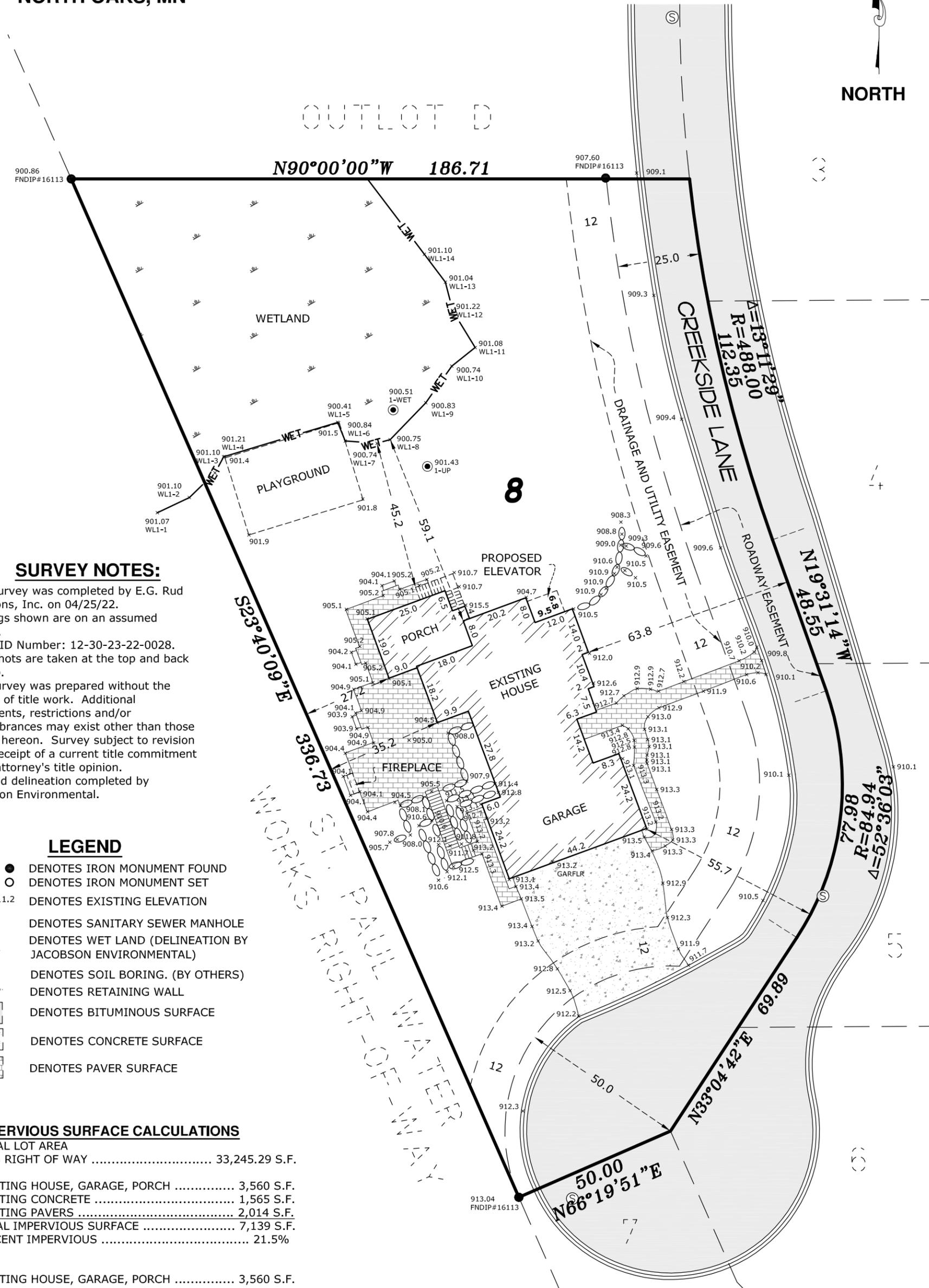
~for~ SHANE & JESSICA SLOMINSKI
 ~of~ 11 CREEKSIDE LANE
 NORTH OAKS, MN

GRAPHIC SCALE



1 INCH = 30 FEET

NORTH



SURVEY NOTES:

- Field survey was completed by E.G. Rud and Sons, Inc. on 04/25/22.
- Bearings shown are on an assumed datum.
- Parcel ID Number: 12-30-23-22-0028.
- Curb shots are taken at the top and back of curb.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
- Wetland delineation completed by Jacobson Environmental.

LEGEND

- DENOTES IRON MONUMENT FOUND
- DENOTES IRON MONUMENT SET
- x1011.2 DENOTES EXISTING ELEVATION
- ⊙ DENOTES SANITARY SEWER MANHOLE
- ▭ DENOTES WET LAND (DELINEATION BY JACOBSON ENVIRONMENTAL)
- DENOTES SOIL BORING. (BY OTHERS)
- ▭ DENOTES RETAINING WALL
- ▭ DENOTES BITUMINOUS SURFACE
- ▭ DENOTES CONCRETE SURFACE
- ▭ DENOTES PAVER SURFACE

IMPERVIOUS SURFACE CALCULATIONS

TOTAL LOT AREA	
LESS RIGHT OF WAY	33,245.29 S.F.
EXISTING HOUSE, GARAGE, PORCH	3,560 S.F.
EXISTING CONCRETE	1,565 S.F.
EXISTING PAVERS	2,014 S.F.
TOTAL IMPERVIOUS SURFACE	7,139 S.F.
PERCENT IMPERVIOUS	21.5%
EXISTING HOUSE, GARAGE, PORCH	3,560 S.F.
EXISTING CONCRETE	1,565 S.F.
EXISTING PAVERS	2,014 S.F.
PROPOSED ELEVATOR	65 S.F.
TOTAL IMPERVIOUS SURFACE	7,204 S.F.
PERCENT IMPERVIOUS	21.7%
WETLAND AREA	7,239 S.F.
RIGHT OF WAY AREA	9,545 S.F.

Lot 8, Block 1, CREEKSIDE ADDITION TO NORTH OAKS, Ramsey County, Minnesota.

I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

By:
 Minnesota License No. 41578

Dated 27th day of October 2022.

DATUM: Ramsey		JOB NO. 220418BT	
REVISIONS			
1	10-06-22	ADDED ELEVATOR	RAF
2	10-27-22	CLIENT COMMENTS	RAF
3			
NO.	DATE	DESCRIPTION	BY

SCALE: 1" = 30'
DATE: 04-28-22
DRAWN BY: RAF
CREW: DT/CT

E. G. RUD & SONS, INC.
 Professional Land Surveyors
 6776 Lake Drive NE, Suite 110
 Lino Lakes, MN 55014
 Tel. (651) 361-8200 Fax (651) 361-8701
 www.egrud.com

To the City of North Oaks regarding a request for variance,

Our family of seven currently resides at 11 Creekside Lane. We built our dream home there in 2013. We love our peaceful property, quiet neighborhood, and beautiful community.

In 2019, we adopted our youngest daughter, Aria, from Guyana. She is the reason we are asking for a variance to add an elevator to our home. Our daughter was born with a very large brain abnormality called Schizencephaly. She is missing the majority of the left side of her brain. This has caused many health issues including cerebral palsy, hydrocephalus, and seizures. She cannot walk or crawl or speak. Despite her delays, she is a happy and sweet almost 5-year-old girl.

Aria has forever blessed our family with her presence. But life caring for a child with severe disabilities does not come without its difficulties. Our 2-story home has left us with many challenges. We cannot easily transport Aria's mobility equipment, such as her wheelchair, stander, gait trainer, or activity chair, up and down the stairs to the other floors of our home. And very soon we will be facing the same issues with Aria as she continues to grow and become heavier to carry.

An elevator would give Aria easy access to all three levels of our home. She would no longer be limited to having her mobility equipment on the main floor but could access our entire home and backyard with ease. We would be able to easily transport her upstairs to her bedroom and bathroom, to the main level to eat or play, and to the walkout basement to do her therapeutic exercises or enjoy the yard. We would no longer have to worry about tripping on the steps as we carry her, or about the future as we age and she grows. We do not want the current limits of our 2-story home to impact Aria's ability to become as independent as she can be so that she can reach her fullest potential.

We are asking you for a variance to build a small approximately 9' 6" x 6' 10" addition to the northeast corner of our home for an elevator shaft that would provide access to all three floors. The elevator would be accessible from the kitchen on the main floor, bar/kitchenette in the basement, and directly into Aria's bedroom on the third floor. The elevator would transform our home from one with mobility barriers to one with the freedom of accessibility.

We thank you for taking our request into consideration. If you have any additional questions, please let us know.

Sincerely,

 Shane Slominski · Jessica Slominski 10/8/2022

Shane and Jessica Slominski
612-965-0203/612-708-8415

CERTIFICATE OF SURVEY

~for~ SHANE & JESSICA SLOMINSKI
 ~of~ 11 CREEKSIDE LANE
 NORTH OAKS, MN

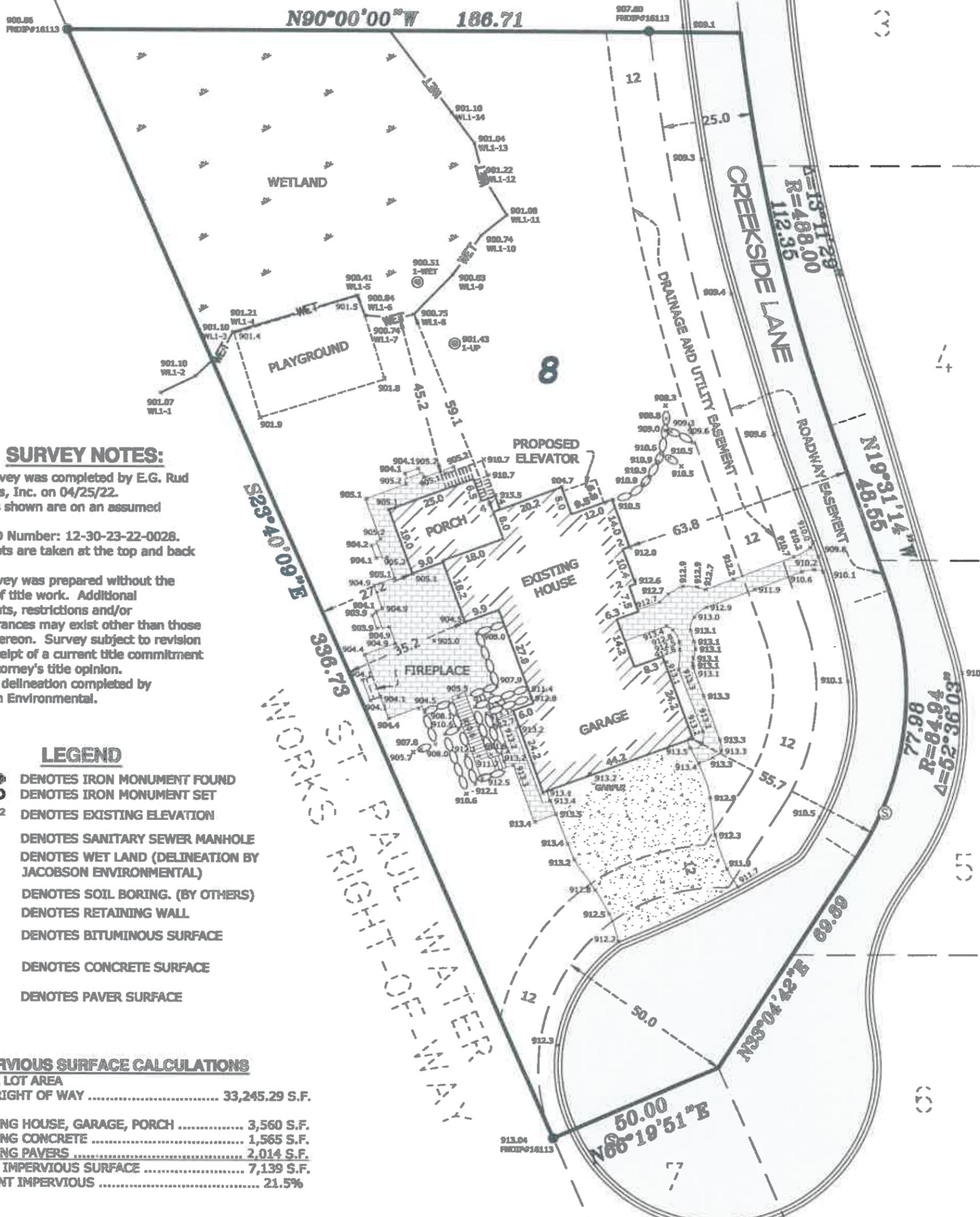
GRAPHIC SCALE



1 INCH = 30 FEET

NORTH

OUTLOT D



SURVEY NOTES:

- Field survey was completed by E.G. Rud and Sons, Inc. on 04/25/22.
- Bearings shown are on an assumed datum.
- Parcel ID Number: 12-30-23-22-0028.
- Curb shots are taken at the top and back of curb.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
- Wetland delineation completed by Jacobson Environmental.

LEGEND

- ⊙ DENOTES IRON MONUMENT FOUND
- DENOTES IRON MONUMENT SET
- x1011.2 DENOTES EXISTING ELEVATION
- Ⓢ DENOTES SANITARY SEWER MANHOLE
- WETLAND DENOTES WET LAND (DELINEATION BY JACOBSON ENVIRONMENTAL)
- ⊕ DENOTES SOIL BORING. (BY OTHERS)
- ▬ DENOTES RETAINING WALL
- ▬ DENOTES BITUMINOUS SURFACE
- ▬ DENOTES CONCRETE SURFACE
- ▬ DENOTES PAVER SURFACE

IMPERVIOUS SURFACE CALCULATIONS

TOTAL LOT AREA
 LESS RIGHT OF WAY 33,245.29 S.F.

EXISTING HOUSE, GARAGE, PORCH 3,560 S.F.
 EXISTING CONCRETE 1,565 S.F.
 EXISTING PAVERS 2,014 S.F.
 TOTAL IMPERVIOUS SURFACE 7,139 S.F.
 PERCENT IMPERVIOUS 21.5%

EXISTING HOUSE, GARAGE, PORCH 3,560 S.F.
 EXISTING CONCRETE 1,565 S.F.
 EXISTING PAVERS 2,014 S.F.
 PROPOSED ELEVATOR 65 S.F.
 TOTAL IMPERVIOUS SURFACE 7,204 S.F.
 PERCENT IMPERVIOUS 21.7%

Lot 8, Block 1, CREEKSIDE ADDITION TO NORTH OAKS, Ramsey County, Minnesota.

I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

By: Minnesota License No. 41578

Dated 6th day of October, 2022.

DATUM: Ramsey		JOB NO. 220418BT	
REVISIONS			
1	10-06-22	ADDED ELEVATOR	RAF
2			
3			
NO.	DATE	DESCRIPTION	BY

SCALE: 1" = 30'
 DATE: 04-28-22
 DRAWN BY: RAF
 CREW: DT/CT

E.G. RUD & SONS, INC.
 Professional Land Surveyors
 6776 Lake Drive NE, Suite 110
 Lino Lakes, MN 55014
 Tel. (651) 361-6200 Fax (651) 361-6701
 www.egrud.com



**CITY OF NORTH OAKS
RAMSEY COUNTY, MINNESOTA**

RESOLUTION NO. 1476

**RESOLUTION APPROVING THE TERMINATION OF THE EXISTING LOCAL
EMERGENCY DECLARATION**

WHEREAS, on March 13, 2020, Governor Tim Walz, by way of Emergency Executive Order 20-01, declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the COVID-19 response, effective immediately, which Peacetime Emergency has been extended multiple times by a series of executive orders; and

WHEREAS, by that Proclamation and Declaration of Emergency dated March 16, 2020, Mayor Gregg Nelson declared a local emergency due to the COVID-19 health pandemic; and

WHEREAS, on March 19, 2020, the City Council adopted Resolution No. 1379 which agreed with the Mayor's Proclamation and Declaration of Emergency and consented to the declaration of a local emergency due to the COVID-19 health pandemic for a period of sixty (60) days, until May 18, 2020; and

WHEREAS, the City Council subsequently adopted a resolution which extended the declaration of local emergency; and

WHEREAS, due to the effective distribution of vaccines and other public health response measures, the threat posed by COVID-19 has substantially diminished; and

WHEREAS, the previous statewide Declaration of Emergency has been terminated, and based on all of the above, termination of the existing declaration of local emergency in the City of North Oaks is now appropriate.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of North Oaks, Minnesota as follows:

1. Effective immediately, declares that the local emergency due to the COVID-19 health pandemic has ended.
2. Effective immediately, rescinds the existing declaration of local emergency for the City of North Oaks and all related authorizations and approvals contained within the resolutions approving and extending the declaration of local emergency as well as the original Proclamation and Declaration of Emergency.

ADOPTED this 9th day of February, 2023, by the City Council of the City of North Oaks, Minnesota.

Ayes:

Nays:

Krista Wolter, Mayor

ATTEST:

Kevin Kress, City Administrator

Proclamation

WHEREAS, the White Bear Area Chamber of Commerce is a respected organization that has been helping local businesses prosper since 1923; and

WHEREAS, the White Bear Area Chamber of Commerce strives to Strengthen Business through Advocacy, Networking and Education; and

WHEREAS, the White Bear Area Chamber of Commerce works with businesses, merchants and industry to advance the civic, economic, industrial, professional and cultural life in White Bear Lake and surrounding areas; and

WHEREAS, the White Bear Area Chamber is a leading resource for its diverse business community; ensuring future growth opportunities to maintain a vibrant economic hub for all; and

WHEREAS, the White Bear Area Chamber of Commerce is one of the largest business organizations in the White Bear Area, representing 12 communities; and

WHEREAS, The White Bear Area Chamber of Commerce has served as a conduit of communication between the business community and local government to advance private and public collaboration; and

WHEREAS, 2023 marks the 100th Anniversary of the founding of the White Bear Area Chamber of Commerce; and

WHEREAS, with a century of achievement behind it, the White Bear Area Chamber of Commerce is looking forward with a continued commitment to ensure a lively and prosperous community for future generations.

NOW THEREFORE, BE IT RESOLVED that the North Oaks City Council formally recognizes the White Bear Area Chamber of Commerce in celebration of Its Centennial Anniversary, and publicly acknowledges the service that it has provided to its 12 communities over its past 100 years.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of North Oaks to be affixed this 9th day of February, 2023.

Krista Wolter, Mayor

**North Oaks City Council
Meeting Minutes
North Oaks City Council Chambers
January 12, 2023**

1. CALL TO ORDER

Mayor Wolter called the meeting to order at 7:06 p.m.

2. ROLL CALL

Present: Mayor Krista Wolter. Council Members Mark Azman, John Shuman, Sara Shah, Tom Watson.

Staff Present: Administrator Kevin Kress, Attorney Jim Thomson, Engineer John Morast.

Others Present: Videographer Kenny Ronnan.

A quorum was declared present.

3. PLEDGE OF ALLEGIANCE

Mayor Wolter led the Council in the Pledge of Allegiance.

4. CITIZEN COMMENTS

There were no public comments.

5. APPROVAL OF AGENDA

MOTION by Watson, seconded by Shah, to approve the Agenda. Motion carried unanimously by voice vote.

6. CONSENT AGENDA

a. Approval of Licenses:

Arborists: A + A Tree & Landscaping; Aaron Boyd's Tree Service; Alex's Lawn and Turf; Balsam Tree & Shrub Care, Inc.; Budget Tree Service; The F.A. Bartlett Tree Experts; Hugo's Tree Care, Inc.; Langer's Tree LLC; NWI Tree and Landscaping; Precision Landscape and Tree, Inc.; SavATree; Twin City Tree Authority; Vineland Tree Care; Woodchuck Tree Care LLC; Woodland Restorations City Council January 12, 2023 2 General Contractor: Kraus-Anderson Construction Company

Mechanical:

Affordable Comfort dba Apollo Heating & Air; Aquarius Home Services; Assured Comfort Heating & Air Conditioning, LLC; Bonfe's Plumbing Heating & Air Service Inc.; Centerpoint Energy Source Corp; Glowing Hearth and Home; GT Plumbing & Heating LLC; Great West Mechanical; Hearth & Home Technologies; Hero Home Services, Inc.; Hoffman Cooling & Heating; Home Energy Center; HomeWorks Services LLC; Hugo Plumbing & Pump Service, Inc.; Mechanical Air Systems, Inc.; Metro Heating & Cooling LLC; Metropolitan Mechanical Contractors, Inc.; MSP Plumbing, Heating & Air; Riccar Heating & Air Conditioning; Sabre Plumbing Heating & A/C, Inc. Schulties Plumbing; Snelling

Company; Standard Heating & Air Conditioning; Tim's Quality Plumbing; Twin City Fireplace; Twin City Heating, Air & Electric;

- b. Approval of Resolution 1473 - Resolution Updating Designated Polling Locations for the 2023 School Board Election 1473.**
- c. Approval of City Council Minutes of 12.8.2022 TNT and Regular Meeting, 12.30.2022 Special Meeting, and 1.9.2023 Special Meeting**
- d. Approval of 2023 City Hall Holiday**
- e. Approval of NYFS agreement**
- f. Approve resolution of support for Ramsey County Interstate 35E/County Road J Corridors of Commerce Grant Application**
- g. Approval of City Financials,
Check #'s: 014635 - 014768
EFT's: 000645E - 000654E**

MOTION by Azman, seconded by Shah, to approve the Consent Agenda. Motion carried unanimously by voice vote.

7. PETITIONS, REQUESTS & COMMUNICATIONS

a. Deputy Matt Lassegard Report

Deputy Lassegard handed out a packet and gave an overview of 2022 statistics and calls for service. Overall, the top calls in North Oaks were for medicals and traffic stops.

Member Shuman asked Deputy Lassegard about citizen's frustration around trespassing and if there is a 2023 plan to address those concerns.

Deputy Lassegard noted citizens should know their neighbors and if they see something that is not normal, they should call the police department. He noted it is hard to control behavior during the day as many people have their homes remodeled with construction and contractor trucks in the City. He would like to see a larger No Trespassing sign similar to the ones near Rapp Farm as they are clear and readable.

The Councilmembers and Administrator Kress discussed the trend in citations being given but the District Attorney throwing them out, most of which have been for trespassing.

8. UNFINISHED BUSINESS

There was no unfinished business.

9. NEW BUSINESS

- a. Public Hearing - Consider Ordinance amending City Code Chapter 110 Tobacco Regulations**

Administrator Kress noted there was a violation as part of the Sherriff's Department testing to see if minors could purchase tobacco products. One area in the City failed that test and when the City went to prosecute they discovered the current Ordinance is not up to State Law.

MOTION by Azman, seconded by Shah, to open the public hearing. Motion carried unanimously by voice vote.

There were no public comments.

MOTION by Shah, seconded by Shuman, to close the public hearing. Motion carried unanimously by voice vote.

MOTION by Watson, seconded by Azman, to approve City Ordinance #141. Motion carried unanimously by voice vote.

b. Public Hearing - Consider Ordinance adopting 2023 Fee Schedule

MOTION by Watson, seconded by Shuman, to open the public hearing. Motion carried unanimously by voice vote.

There were no public comments.

MOTION by Azman, seconded by Shuman, to close the public hearing. Motion carried unanimously by voice vote.

Member Shah asked how the public can comment if they did not see the updated fee schedule.

Administrator Kress clarified the updated fee schedule is on the website and explained the fee schedule changes.

Member Shah thinks inflation is here and it is a reflection of City vendors having a hard time making profits. She generally does not like raising prices for residents but she thinks it is an impact of inflation.

MOTION by Shah, seconded by Shuman, to approve City Ordinance #142.

Member Watson asked about the water usage charge.

Administrator Kress replied the City goes 3% over what Shoreview charges in order to have sufficient funding if any water systems are lost.

Member Watson noted he will vote against just because of the water charge. He does not think there is a reason for that because the City has ample reserves.

Motion carried as Members Shuman, Shah, Azman, and Wolter voted for; Member Watson voted against.

c. Consider appointments for Planning Commission

Mayor Wolter noted the biggest factor for choosing the appointments was experience with the Planning Commission.

Member Shah supports the three individuals, the Planning Commission is an independent board and they need strong, independent thinkers to navigate the environment, especially with the Red Forest Way development coming. She is also very grateful for the pool of candidates available.

MOTION by Shah, seconded by Wolter, to approve Resolution #1450. Motion carried as Members Shuman, Shah, Azman, and Wolter voted for; Member Watson voted against.

d. Consider annual appointment resolution

Mayor Wolter thanked everyone for sending their preferred appointments. She noted an email from Administrator Kress regarding bringing Bridget Nason back as City Attorney. She would move to authorize the Mayor and City Attorney to negotiate and sign a contract with LeVander, Gillen, and Miller.

Member Shah agreed stating the law firm was superb and she cannot say enough great things as she was very impressed with Ms. Nason's work. Ms. Nason is also very responsive and Shah is extremely comfortable with her.

MOTION by Wolter, seconded by Shah to authorize the Mayor and City Attorney to negotiate and sign a contract with LeVander, Gillen, and Miller.

Administrator Kress clarified this would authorize the Mayor and himself to negotiate terms with Ms. Nason and the second motion would be to approve the resolution and the civil attorney would be different. At some point Administrator Kress would have to change the resolution to reflect that Jim Thomson would no longer be the City Attorney, however they are not that far along in the process.

Mayor Wolter thanked Jim Thomson, noting everything the City Council has been looking at is regarding experience within the City and some of the things that have happened over the last couple of years. They are building on people that are solid and have that past knowledge.

Motion carried as Members Shuman, Shah, Azman, and Wolter voted for; Member Watson abstained.

Member Watson asked the Mayor to move him to an alternate any place that is he the primary.

Member Shah is curious, noting Watson could provide some guidance in those areas.

Member Watson clarified he is not dying but he did send a communication to both Administrator Kress and Mayor Wolter and has not received a response. He has some things to share and apparently it is not of interest, so he would like to go into the second row of seats on any of those appointments.

Member Shah is more than willing to step up if it is not logistically a problem with meetings falling on the same night. She noted they can always adjust in the future if needed.

Administrator Kress will make those adjustments.

Member Watson noted regarding the Natural Resources Council, the City may want to check where Damien LePoutre lives because it is required to be a resident of the City.

Administrator Kress noted the old names were left on there and he will make that change.

**MOTION by Shuman, seconded by Wolter, to approve Resolution #1451 as amended.
Motion carried unanimously by voice vote.**

9e. Consider 2023 City Council meeting schedule

**MOTION by Wolter, seconded by Shah, to adopt the 2023 City Council meeting schedule.
Motion carried unanimously by voice vote.**

10. COUNCIL MEMBER REPORTS

Member Shah has served over the past few years and is happy to help convey information to any fellow colleagues on the City Council regarding any assignments she has previously worked on. Regarding a strategy session as a Council to understand priorities, Shah invites any resident to call, email, or contact her because it is the residents' City and she would like to hear from them.

Member Watson had no report.

Member Shuman noted one thing he has heard over the last several months from citizens is about the resurgence of the neighborhood watch program. He met with community safety leadership from the Ramsey County Sheriff's office the previous week, who explained how to create and manage a neighborhood watch program. He is working on facilitating an informational night on Monday, March 6, 2023 at 7:00 p.m. in the City Council Chambers which will also be available virtually. A draft will go into the February edition of the *North Oaks News* as the goal is to have communities elect a cul-de-sac "captain" who will attend the briefing.

Member Azman had nothing to report. He is looking forward to serving on the City Council.

Mayor Wolter noted a special meeting on Monday and she heard from some who were unable to hear; she noted they are working to make any communications at meetings audible. With winter storms and roads, she reminded the community that North Oaks Home Owners' Association (NOHOA) is responsible for roads and for people to call them. She also asked residents who have a fire hydrant in their yard to keep that clear. Mayor Wolter stated the City will be working

with NOHOA in upcoming months to look at overlap and to clarify “who covers what.” She noted a strategy session is scheduled for the City Council at the end of January.

11. CITY ADMINISTRATOR REPORTS

Administrator Kress needs approval for another resolution that authorizes Mayor Wolter, Acting Mayor Shah, Administrator Kress, and Deputy Clerk Stephanie Marty to sign City checks.

MOTION by Azman, seconded by Shah, to approve Resolution #1452. Motion carried unanimously by voice vote.

Administrator Kress thanked Attorney Thomson noting it has been a great nine months and it was a pleasure working with him.

12. CITY ATTORNEY REPORTS

Attorney Thomson thanked the City for his time serving and said it was interesting and he will make every effort to make a smooth transition. He noted Attorney Nason was very gracious with him and was very helpful. Attorney Thomson noted Ms. Nason will do an outstanding job for the City.

13. MISCELLANEOUS

a. City Forester December 2022 Report

b. 2022 Building Official Report

14. ADJOURNMENT

MOTION by Shuman, seconded by Shah, to adjourn the meeting at 8:01 p.m. Motion carried unanimously by roll call.

Kevin Kress, City Administrator

Krista Wolter, Mayor

Date approved _____

**North Oaks City Council
Special Meeting Minutes
North Oaks City Council Chambers
January 12, 2023**

1. CALL TO ORDER

Mayor Wolter called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mayor Krista Wolter, Councilmembers Tom Watson, Sara Shah, John Shuman, Mark Azman

Staff Present: Administrator Kevin Kress, Attorney Jim Thomson, Attorney Paul Reuvers (via zoom)

A quorum was declared present.

3. DISCUSSION ITEMS

MOTION by Azman, seconded by Shah, to move to closed session 6:05 p.m. Motion carried unanimously by roll call.

3a. Closed session with its attorneys under Minn. Stat. § 13D.05, subd. 3(b) to discuss the pending litigation of the following matters;

- 14 Cherrywood, LLC v. City of North Oaks, venued in Ramsey County, Court File No. 62-CV-22-1553 and at the Minnesota Court of Appeals, Court File No. A22-1637
- Damien Lepoutre and The Lepoutre Family Revocable Trust V. City of North Oaks, venued in Ramsey County, Court File No. 62-CV-22-5473

Councilors discussed the pending litigation matters involving the City during the CLOSED session. No action taken the items for discussion.

8. ADJOURNMENT

MOTION by Azman, seconded by Shah, to adjourn the meeting at 6:59 p.m. Motion carried unanimously by roll call.

Kevin Kress, City Administrator

Krista Wolter, Mayor

Date approved _____

**North Oaks City Council
Special Meeting Minutes
North Oaks Golf Club
January 28, 2023**

1. CALL TO ORDER

Mayor Wolter called the meeting to order at 10:00 a.m.

2. ROLL CALL

Present: Mayor Krista Wolter, Councilmembers Tom Watson, Sara Shah, John Shuman, Mark Azman

Staff Present: Administrator Kevin Kress

A quorum was declared present.

3. DISCUSSION ITEMS

3a. City Council Strategy Session

Mayor Wolter thanked Councilmembers for the wealth of knowledge they bring to table, and residents for coming to share their thoughts on priorities and concerns in the community.

Resident comments included:

- NOHOA member Ted Risdall, 6 Willow Road, on behalf of NOHOA expressed desire to have a great working relationship with the City and staff. Would love to have a joint strategic plan with City, NOHOA and Company as move forward.
- David & Jennifer Loegering, 2 Blue Spruce Court, been part of community for 25 years. Rejoined the community, the staff and board are amazing, but see all the same issues and concerns from many years ago are still happening today. Would like to see things changing and act to preserve infrastructure and move community forward instead of old way of thinking. Would like to see community come together and compromise and add more events in the community.
- Nyle Walch, 17 Spring Farm Lane, is concerned about the naming of the new development called Spring Farm Road off of Centerville. Anticipates challenge of mail delivery, emergency services response time since these two roads are 7-10 minutes apart. He has spoke to North Oaks Company about the issue, and requests consideration to renumber the new parcels at Spring Farm Road so they don't overlap 1-20 Spring Farm addresses before all the homes are built out. Administrator Kress mentioned that the City has recently made an update to an address on Buffalo working with the county assessor, so there is a process to go through.
- Chris Lepoutre, owns the property at 17 N. Deep Lake Road, and hope to rejoin community soon to move in. Happy to hear people talking about the future of North Oaks for the next generation, including the water and sewage system and to keeping the community spirit.
- Judy Beniak, 6 Raven Road, would like to see an active plan for how we would deal with outsiders that come into our community, and preserve safety. Also would like to see more communication about how we are using our policing resources, and the crime that occurs

in our community and plan to address. Also would like to take a look at garbage vendors and consistency, as well as preserving our clean ground well water systems.

- Bill McNee, 11 Sunset Lane, would like to see more focus on sewers and environment. He would like to see the City give residents 2 years to replace cesspools, as well as a point of sale septic system compliance inspection. He is concerned about the impact to the lakes and water systems.
- Paull Ellis, 1 Ridge Road, mentioned that neighbors would love to connect into the new Golf Course sewer line which runs right by their home. He is concerned about the cost and visual impact of Mound systems in yards and the impact to property values.

Objective of today's meeting to come out with 3-5 items that can be accomplished in the next few years, as well as some long-term objectives.

Introductions of key parties:

K. Wolter – Resident since 1999, husband grew up in North Oaks, and returned to live and raise family has North Oaks provides a sense of peace. Has experience in investments and realty, has 3 grandbabies, and is a former equestrian.

S. Shah – White Bear Lake, moved here in 6-7 ago. Currently has young children and is mother of a new baby. Co-owner of small business with husband, enjoys interacting with members of community and hopes to leave our City a better place than way we found it.

Mark Azman – grew up here 1973 – 1992, after law school moved back in 2003. After many years in litigation, now a corporate attorney. Served on NOHOA Board 6 years, 4 as President. Planning commission for several years, and happy to now be on Council serving the community.

T. Watson – 1985 moved here, 3 kids and 6 grandkids. 21st year on City Council. Was originally on council starting in 1991 for 10 years, and was Mayor from 2001-2009. Is currently on 3rd year of this Council term. Has many years of experience in both business environment and as a professor.

J. Shuman – Grew up on farm in Birchfield MN. Joined Secret Service for 14 years, adopted son from Columbia. Moved back here working with Target, raising son at St. Odelia, Worked with US Bank for a while. Focus on making safety moves forward in the community as quickly as possible, including neighborhood watch, notification system, ingress and egress camera programs. Believe these kinds of initiatives would drive down crimes of opportunities.

K. Kress – Originally from Stillwater, joined North Oaks as found the challenge and variety of tasks of North Oaks was interesting for him. A lot of experience with water and sewer.

Mayor Wolter asked everyone to try to be as concise as possible and respectful of one another, and think about what the next 70 years of looks like for North Oaks. She noted the value of communities that have programs for aging in place, and mentioned a community that has a free car and driver to go anywhere within 5 miles. Think about options and back up plans. Are we ready for North Oaks Company to transfer their items to NOHOA and the City as they exit our community. She is confident the current council has the experience and longevity, and open mindedness to see what could come together. There are NOHOA and 12 Sub-associations within our community to also work with.

Discussion on Safety / Security:

Councilor Shuman highlighted areas of concerns:

- Importance of looking at data and mitigation strategies
- Perimeter and access control – feasibility, affordability and reduce crime
- Neighborhood Watch
- Emergency Notification system
- Sessions with Ramsey County Sherriff’s and cul-de-sac captains
- Focus on Main entrances with time stamp and only RCSO could access the data as a tool if a criminal situation occurs. This would have to be noticed and published to community, and deter criminal activity
- Wolter would like to see additional information on crime in North Oaks News.

Discussion on water quality:

- Councilor Watson provided update on conversations with White Bear Township and water service to those on the East side of our community.
- Discussions focus around surface vs. ground water systems, per person, per house, per day and any limits that may need to occur
- North Oaks Company investigated a surface water solution with Barr engineering.

Miscellaneous Discussions:

- Possibility of having a single garbage provider
- Communications: Perhaps have a mailed newsletter. Information comes from a variety of sources, NOHOA, NOC, City. Educate new members on how the structure works and collaboration between parties.
- Map of Engineering areas, and engineering standards
- Refer 2023 Council Strategic Priorities letter dated January 30, 2023 drafted by City Planner Kendra Lindahl and Jon Burbank of Landform Professionals, for additional core topics touched upon.

8. ADJOURNMENT

MOTION by Azman, seconded by Shah, to adjourn the meeting at 2:02 p.m. Motion carried unanimously by roll call.

Kevin Kress, City Administrator

Krista Wolter, Mayor

Date approved_____

Open Letter to the City of North Oaks

Dear Mayor, Council Members, Residents, & Staff

Fatal shade tree diseases and insect infestations such as the Emerald Ash Borer (EAB), Oak Wilt, and Dutch elm Disease can be effectively managed. Active management, while not eradicating the pest, results in more trees being preserved. Tree preservation, with its trickle-down economies, benefits the rest of the environment more than we can possibly imagine.

Through the efforts of the City and its residents the shade tree disease program remains highly effective. The loss of oaks to oak wilt has remained consistent and manageable for 50 years, underlining the benefits of the program. However, challenges lie ahead with regards to these and other fatal shade tree insect pests such as the Gypsy Moth, the Asian long-horned beetle (ALB), and other yet unknown tree killers. Bur oak blight (BOB) and other less fatal tree diseases are also having serious impacts in North Oaks. Include in that impacts from weather related events and one can see that times can be challenging for trees as well.

Still other residents like the fact that they can call the City Forester and request a general health visit or diagnosis of their trees. They appreciate working with our knowledgeable staff and receiving the unbiased advice that is provided. It is in fact one of the best parts of our jobs.

Hazard trees and trees that lean excessively into the street are also an ongoing concern by maintenance staff and residents alike. Operation Clearview, based on our field observations, was designed to address these issues. City staff sent out numerous letters requiring residents to remove or cut back vegetation that was within five (5ft) of the street and within thirteen (13) feet of height.

All our tree inspectors are certified through the State by the Certified Tree Inspector (CTI) Program. Continuing education is an important component for any Tree Inspector as well as attendance at the annual Minnesota Shade Tree Short Course put on by the University of Minnesota.

One hundred seventy-nine (179) trees were marked for Oak wilt within the city of North Oaks in 2022. Removal of these trees is critical as it is the first part of the treatment protocol. If diseased oak trees are left standing, they can contribute to the over land spread of the disease. The overland spread creates new infection centers on neighboring properties to the detriment of all homeowners within the community. Residents are also informed, educated, and encouraged to seek further treatment options to include root pruning and or fungicide treatment injections. These treatments have the potential to save countless trees not only as it relates to oak wilt but Dutch elm disease and Emerald Ash Borer as well. Two (2) additional trees were marked for Dutch Elm disease in 2021. Both the number of Oak wilt and DED are within the usual thresholds for this disease annually.

Emerald Ash borer is now becoming more prevalent throughout the community. Three-hundred seventy-two (372) ash trees were marked for removal in 2022 and this number is sure to rise. Hennepin County is under an EAB quarantine, and North Oaks is in a generally infested state.

Unlike oak wilt, the sad reality is that all of the ash trees will die, unless they have been treated. What we do in response to the EAB is more important. At the NRC level we have discussed working with all shareholders involved and deciding on a proper course of action. Leaving small ash trees behind to contribute to the seed source and the release of biocontrols could result in the return of ash trees into the landscape within a few generations.

It is critical that the City continues to work with multiple partners to the benefit of its natural resource. To date the City has worked with and has fostered positive relationships with the Minnesota Department of Agriculture and the Department of Natural Resources. Collaborative projects have also been undertaken with the University of Minnesota, St. Paul Regional Water Utilities, Vadnais Lakes Area Watershed Management Organization (VLAMO), and Ramsey County. Locally, the Natural Resource Commission (NRC) and the City has excellent stewardship partners in the North Oaks Homeowners Association (NOHOA), North Oaks Company, and the Golf Course, all of which understand the benefits of a healthy environ. Partnering together is the most effective tool in preserving and protecting our natural environment.

We appreciate the opportunity to work with the you and feel your passion for the beauty of North Oaks forested resource. We are living in uncertain times, times when we value, even more, the tranquility and enduring beauty of our community and home sites.

Respectfully,

Mark Rehder
Contracted City Forester

**CITY OF NORTH OAKS
RAMSEY COUNTY, MINNESOTA
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING CITY CODE TITLE V, CHAPTER 51: SEPTIC
ORDINANCE**

THE CITY COUNCIL OF THE CITY OF NORTH OAKS ORDAINS AS FOLLOWS:

Section One. Title V, Chapter 51: Septic Code of the North Oaks City Code is hereby amended as follows. The deleted language is shown with ~~strikethrough~~ and the new language is underlined:

§ 51.02 GENERAL PROVISIONS.

(2) *Administration.* This chapter shall be administered by the City of North Oaks ~~Building Department~~ Sanitary Inspector. ~~The term DEPARTMENT, where used in this chapter, shall be mean the City of North Oaks Building Department.~~

Section Two. Title V, Chapter 51: Septic Ordinance of the North Oaks City Code is hereby amended as follows. The deleted language is shown with ~~strikethrough~~ and the new language is underlined:

§ 51.03 STANDARDS ADOPTED.

(6) *Dispute Resolution Procedure for Periodically Saturated Soil Disagreements.* When a documented discrepancy arises on the depth of the periodically saturated soil between (1) licensed businesses for SSSTS design or compliance purposes; or (2) an SSTS licensed business and a local unit of government for SSTS design or compliance purposes, the dispute resolution processes outlined in Minn. R. P. 7082.0700, subp. 5 shall be used to resolve the disagreement.

Section Three. Title V, Chapter 51: Septic Code of the North Oaks City Code is hereby amended as follows. The deleted language is shown with ~~strikethrough~~ and the new language is underlined:

§ 51.04 PERMITS.

(1) Permit Required.

e) an As-Built Report complying with MN Rules Chapter 7083.0020, subp. 4 7080.2430, must be submitted to the City of North Oaks prior to obtaining a Certificate of Compliance for all new system installations.

Section Four. Title V, Chapter 51: Septic Code of the North Oaks City Code is hereby amended as follows. The deleted language is shown with ~~strike through~~ and the new language is underlined:

§ 51.06 VIOLATIONS AND PENALTIES.

(3) Civil action/injunctive relief. In the event of a violation or a threatened of violation of this chapter, in addition to issuance of a criminal citation, the ~~Department~~ Sanitary Inspector or City may institute appropriate civil or administration actions or proceedings, including actions seeking damages, ~~damaged,~~ filing of a Notice of Interest, declaratory relief, or injunctive relief to prevent, restrain, correct, or abate such violations or threatened violations, and the City Attorney is authorized to institute such action.

Section Five. Title V, Chapter 51: Septic Code of the North Oaks City Code is hereby amended as follows.

Throughout Chapter 51, all references to “department” shall be replaced with the words “Sanitary Inspector.”

Section Six. Effective Date. This Ordinance shall become effective after its passage and publication as provided by law.

Passed in regular session of the City Council on the ____ day of _____, 2023.

CITY OF NORTH OAKS

By: _____
Krista Wolter
Its: Mayor

Attested:

By: _____
Kevin Kress
Its: City Administrator/City Clerk

(Published in the _____ on _____, 2023)



CITY OF NORTH OAKS
 RAMSEY COUNTY, MINNESOTA
 ORDINANCE NO. 142

AN ORDINANCE AMENDING CITY CODE TITLE IX, GENERAL REGULATIONS REGARDING THE 2023 FEE
 SCHEDULE FOR THE CITY OF NORTH OAKS

THE CITY COUNCIL OF THE CITY OF NORTH OAKS ORDAINS AS FOLLOWS:

Section One. Title IX, General Regulations of the North Oaks City Code is hereby amended as follows.

**City of North Oaks
 Ordinance 142 2023 Fee Schedule**

I. Administrative		
Dogs/Cats Licenses	For length of rabies certificate	\$15.00
Copying General City Material		\$0.25 per 8 ½ x 11 page; \$0.50 large. Add postage if mailing.
Color Maps (8.5 x 11)		\$2.00
Color Maps (11 x 17)		\$4.00
Street Maps		\$2.00
As-Builts (11 x 17)		Based on number of copies and staff time
Room Rental City Hall, Community Room	North Oaks community groups may use the room free of charge.	\$75 half day, \$100 full day
Room Rental City Hall, Small Conference Room		\$75 half day, \$100 full day
Damage/Lost Key Fee	Users are responsible for returning the room to the condition they found it in or there will be fee of \$100 charged. If a key is lost or not returned to City Hall within 2 days of the rental date of the room, a fee of \$100 will be charged.	\$100
Duplicate Meeting DVDs	A copy of videotaped City Council or Planning Commission meetings	\$35
Notary Fee		No charge
II. Building Construction		

Building Permits		Fees based on valuation of project. Work without permit fee = double per state building code
License Verification	Per permit	Refer to permit. Reinspection fee \$70.
State Surcharge Based on Valuation		Fee based on 2018 State Statute 326B.148
State Surcharge Fixed Fees		Fee based on State Statute 326B.148
Contractor License: General	License good through December 31 of current calendar year.	\$40
Contractor License: Mechanical	License good through December 31 of current calendar year.	\$40
Contractor License: Outside Sewer/Water	License good through December 31 of current calendar year.	\$100
Plumbing Permits		Refer to permit (increase base from \$25 to \$50)
Electrical Permits		Residential - refer to permit (increased base per visit fees) Commercial - based on valuation of project
Mechanical Permits		Refer to permit (increased base fee from \$25 to \$50)
Fire Protection Permits		Fees shall be based according to State Statute 326B.153 and are determined by the City's Building Official
III. Liquor and Tobacco Licensing		
On-Sale Liquor License	License good for one year	\$1,250.00
On-Sale Club Liquor License	License good for one year	\$650.00
On-Sale Wine Only License	License good for one year	\$250.00
Off-Sale Liquor License	License good for one year	\$100.00
Minor Consumption Violation with Server Training	First Violation	\$105.00
	Second Violation	\$525.00
	Third Violation	\$1,050.00
	Fourth Violation	\$1,575.00
Minor Consumption Violation without Server Training	First Violation	\$525.00
	Second Violation	\$1,050.00
	Third Violation	\$1,575.00
	Fourth Violation	\$2,100.00 and may be subject to license revocation
Tobacco License	License good for one year	\$200
IV. Planning and Zoning (Each separate land use request shall be charged a separate administrative fee and escrow even if submitted on the same application. Costs expended in reviewing and processing an application will be charged against the cash escrow and credited to the City. Charges to the escrow include planning and engineering staff time, City attorney and consulting fees, and mailing costs. If, at any time, a required cash escrow is depleted to less than 20% of its original amount, the applicant shall deposit additional funds in the cash escrow account as determined by the City. The escrow may be reduced or increased by the City Planner on a project by project basis.)		

Description:	Escrow Fees:	Initial Application Fees:
Preliminary Plat	Administrative Fee	\$450
	Escrow	\$1,000
Final Plat	Administrative Fee	\$450 + \$25 per each new lot created
	Escrow	\$1,000
Lot Split/Minor Subdivision	Administrative Fee	\$450
	Escrow	\$1,000
Rezoning or Comprehensive Plan Amendment	Administrative Fee	\$350
	Escrow	\$1,000
Variance Adjustment	Administrative Fee	\$450
	Escrow	\$1,000
Conditional Use Permit	Administrative Fee	\$450
	Escrow	\$1,000
Planned Unit Development Master Plan or Special Development Plan Master Plan	Administrative Fee	\$450
	Escrow	\$1,000
Final Planned Unit Development or Final Special Development Plan	Administrative Fee	\$450
	Escrow	\$1,000
Planned Unit Development Amendment or Special Development Plan Amendment	Administrative Fee	\$450
	Escrow	\$1,000
Concept Review	Administrative Fee	\$150
	Escrow	\$1,000
Site Plan Review	Administrative Fee	\$450
	Escrow	\$1,000
City Code Amendment	Administrative Fee	\$450
	Escrow	\$1,000
Zoning Code Amendment	Administrative Fee	\$450
	Escrow	\$1,000
Land Use Requests Not Already Specified	Administrative Fee	\$150
	Escrow	\$1,000
Appeal of Administrative Zoning, Sign, or Subdivision Decisions	Administrative Fee	\$150
	Escrow	\$1,000
V. Water, Sewer, and Septic Charges		
Water: Residential (White Bear Township)		
Water Permits Hook-Up Fees		\$4,450.00 per household
Water Meter/Spacer Charges		Based on meter size: Contact City Staff for quote
Escrow/Maintenance Fee		\$45.00 per household
Water: Residential (Shoreview)		
Water Permits Hook-Up Fees		\$3,790.00 per household
Water Availability Charge		\$41.25 per unit

Escrow/Maintenance Fee		\$45.00 per household
Water Usage Charge:	Tier 1 - 5,000 gallons of water per unit	\$2.41 per 1,000 gallons
	Tier 2 - 5,000 gallons of water per unit	\$3.89 per 1,000 gallons
	Tier 3 - 20,000 gallons of water per unit	\$5.37 per 1,000 gallons
	Tier 4 - All remaining water	\$8.85 per 1,000 gallons
Water Meter/Spacer Charges		Based on meter size: Contact City Staff for quote
Water: Commercial (Shoreview)		
Water Availability Charge		\$41.25 per unit
Escrow/Maintenance Fee		\$45.00 per unit
Water Usage Charge:	Tier 1 - first 50,000 gallons of water	\$3.89 per 1,000 gallons
	Tier 2 - Next 1,150,000 gallons of water	\$5.37 per 1,000 gallons
	Tier 3 - All remaining water	\$8.85 per 1,000 gallons
Sewer		
Sewer Access Charge	Set by Met Council Annually	\$2,485.00
Flat Rate Sewer User Fee	Residential Flat Rate	\$75.00
Escrow/Maintenance Fee		\$30.00 per household for residential and commercial
Septic		
ISTS Pumping Report	Submitted by Septic Pumper	\$20
ISTS Install Application		\$550 for Type 1-3 (\$100 increase)
Tank Replacement		\$300 (\$100 increase)
ISTS Performance System (Type IV)		\$795
ISTS New Septic - Renewal Fee		\$162
VI. Miscellaneous/Retail Activities		
Charitable Gambling Permit Per Minnesota State Statute, Chapter 349		No charge + letter
Massage Therapy License	License good for one year	\$50
VII. Rental Licenses		
Rental License	License good for one year	\$100
VIII. Arborist/Forestry and Shoreland Permits and Licenses		
Arborist License	License good for one year	\$100
Emerald Ash Borer Inspection		\$75 per lot
Forestry Permit Shoreland		\$100
Forestry Residential Lot Evaluation		\$75 per lot

Shoreland Permit		\$350
IX. Signs		
Initial Fee	Per Sign	\$50.00
X. Miscellaneous Fees/Permits		
Staff Research		\$53.00 per half hour
Tobacco Sales, Illegal	First Offense	\$150.00
Tobacco Sales, Illegal	Second Offense within 24 months	\$600.00
Tobacco Sales, Illegal	Third Offense within 24 months	\$1,050.00 and 7 business day suspension or 30 day suspension of license + admin fine of \$250
Tobacco Sales, Illegal	Fourth Offense within 24 months	Revocation of the license for a one year period
Candidate Filing Fee		\$2.00
Insufficient Funds/Returned Check Fee		\$35.00
Penalties for Late Payment	Failure to pay any penalty imposed shall be grounds for the suspension or termination of	10% of license fee or \$32.00, whichever is greater
XI. False Alarm Fees		
False Alarm	First three alarms	No charge + letter
False Alarm	Fourth alarm	\$150.00 per alarm
False Alarm	Fifth and each thereafter	\$175.00 per alarm
XII. Recycling Fee		
Per Residential Parcel	Annual	\$175.00

Section Two. Effective Date. This Ordinance shall be in full force and effect upon its adoption and publication as provided by law.

Passed in regular session of the City Council on the 12th day of January, 2023.

CITY OF NORTH OAKS

By: _____
Krista Wolter
Its: Mayor

Attested:

By: _____
Kevin Kress
Its: City Administrator

(Published in the _____ on _____, 2023)

January Month in Review

January 2023



Rehder Forestry Consulting

- Oak wilt re-inspections are continuing. The removal deadline was Feb 1 and we still have quite a few diseased oaks standing as the tree care companies are very busy and the weather has not been cooperative. We are busy sending out final notices and working with residents and tree care companies to try and get trees out before road restrictions come on and the oak wilt season starts.
- Ash tree inspections are in full effect, and we are working with residents to educate and inform on their options as Emerald Ash Borer continues to impact the community.
- We have provided copies to City Hall and NOHOA of the spreadsheets we use to document diseased trees so that they are available to staff as needed.
- We provided an arborist workshop for a few tree care companies that were unable to attend in December.